1.7 SIERRA KINGS HEALTH CARE DISTRICT
GLOBAL GOVERNANCE
POLICIES AND PROCEDURES

MEETING AND/OR OCCURENCE STIPEND – compensation for Board members for their service to the Sierra Kings Health Care District (the District).

PURPOSE:
The purpose of this policy is to define eligibility and method for compensation of Board members in the amount of $100 per meeting and other occasions in performance of official duties on behalf of the District as per Health and Safety Code section 32103.

POLICY:
It is the policy of the District that members of the Board of Directors shall be compensated for attendance of no more than five (5) of the following per month:

1. Attendance at Regular Board meetings, Special Board Meetings, Standing Committee Meetings, Ad Hoc Committee Meetings, and other Board sanctioned meetings when attending as a representative of the District. Also, attendance to trainings/educational activities which are required by law of members of a board of directors of a local agency in compliance with state mandated ethics training (Government Code 53232.1) and harassment training (Government Code 53237.1) are also eligible for compensation.

2. Other sanctioned meetings eligible for compensation shall include:
    - Events sponsored by other local, county, or state government agencies at which the District is expected and/or invited to be represented and officially participate in on behalf of the District.
    - Meetings and/or events of agencies of which the District is a member or subscribing participant and where the District is expected and/or invited to be represented. For example: Association of CA Healthcare District, CA Special Districts Association, etc.

3. Occasions that constitute the performance of official duties eligible for compensation shall include:
    - District sponsored special events related to health and wellness such as health fairs, collaborative events, grant writing workshops, etc.
    - Promotional activities at special events such as information booths, etc.
    - Conduct review and/or inspection of grant program applicants and/or recipients via site visits as coordinated by the Executive Director.

PROCEDURE:

Board members participating in meetings as described in paragraph one (1) above (in-person or via telephone) may seek compensation via the submittal of the Claim for Meeting and/or Occurrence Stipend Form by the 5th of the month following the month of attendance. Such attendance does not require prior authorization.

Board members wishing to seek compensation for participation in meetings and/or occasions described in paragraph two (2) and/or three (3) above must seek prior authorization from the Executive Director. If authorized, Board members may seek compensation via submittal of the Claim for Meeting/Occurrence Stipend Form by the 5th of the month following the month of attendance.

Board members shall not be compensated for an excess of five (5) sanctioned meetings and/or occasions per month.

Board members shall be allowed actual necessary and reasonable traveling and incidental expenses in the performance of official District business as per District Policy No. 4.9 - Travel and Associated Expenses via submittal of the Reimbursement Claim for Travel Expenses Form by the 5th of the month following incurred expenses.

A Board member, at his/her discretion, may decline acceptance of compensation for sanctioned meetings and/or occasions.

To be eligible for compensation, Board members must be current on all requirements such as Ethics Training, Form 700, etc.

Written: January, 2021