2.3 SIERRA KINGS HEALTH CARE DISTRICT EXECUTIVE LEARDERSHIP POLICIES AND PROCEDURES

EXECUTIVE LEADERSHIP – Staffing to lead the day-to-day operation and representation of the Sierra Kings Health Care District (referred to as the District).

PURPOSE:
The purpose of this policy is to specify the lead staff designated to serve as the Executive Director to the District.

POLICY & PROCEDURES
It is the policy of the District to appoint an Executive Director who shall be responsible for the operation and management of the District in accordance with adopted Bylaws. Further, the District, through the Executive Director, shall conform to all applicable Federal, State, and local laws.

Appointment of the Executive Director:

1. The Executive Director shall be qualified by education and experience to carry out the overall responsibility of planning, directing, and conducting the affairs of the District and to implement policies of the District. Reference the Executive Director job description for job duties.

2. The Executive Director shall possess the following qualifications:
    - A master's degree from an accredited college or university in Public Administration, Health Administration, and/or a related field with a minimum of five (5) years of experience in executive leadership, administration, nonprofit management and/or public health field.

      OR
    - A baccalaureate degree from an accredited college or university in Public Administration, Health Administration, and/or a related field with a minimum of seven (7) years of experience in executive leadership, administration, nonprofit management and/or public health field.

      AND
    - Active in professional organizations.

3. In the absence of the Executive Director, the Board shall designate a person knowledgeable of District business who will act in the Executive Director's stead during the designated period of time.

Written: May 19, 2020