5.6 SIERRA KINGS HEALTH CARE DISTRICT
GRANTS MANAGEMENT
POLICIES AND PROCEDURES

TECHNICAL ASSISTANCE – the Sierra Kings Health Care District (referred to as the District) shall participate in grantmaking pursuant to Health and Safety Code section 32126.5.

Purpose:
The purpose of this policy is (i) to establish the District's prohibition against individual meetings regarding grant applications between a grant applicant and a District Board member, officer, or staff outside of the District's established grant awards process, and (ii) to outline the technical assistance available to grant applicants pursuant to Health and Safety Code section 32139(c)(5)..

Policy:
It is the policy of the District to incorporate equal opportunities to grant making by hosting technical assistance sessions. Individual meetings regarding grant applications between a grant seeker and District Board members or staff outside of established sessions defined in the procurement document (i.e., RFP, RFA, etc.) are hereby prohibited. The District may offer the following technical assistance opportunities for potential grant seekers:

Grant Writing Workshops
The District understands that there is a continuum of experience and expertise in grant writing throughout the District. To that end, the District may hold grant writing workshops to build capacity among grant seekers as follows:

1. Grant writing workshops may be held any time at the discretion of the District.

2. In the event the District chooses to hold a grant writing workshop during an open RFP/RFA process, the details (time, date, location) must be published as part of the corresponding procurement document.

Bidder's Conferences
The District understands the importance in promoting clarity and understanding of the RFP/RFA. To that end, the District may hold Bidders' Conferences to build capacity among grant seekers as follows:

1. Bidders' Conferences shall be held during an open RFP/RFA process and the details (time, date, and location) must be published as part of the procurement document.

2. The purpose of the Bidders' Conference shall be as follows:

    - A question and answer session towards clarity and understanding of the procurement document.

    - An opportunity to meet and develop partnerships and/or coordination efforts towards collaborative grant seeking.

Annual Policy Review

Pursuant to Health and Safety Code section 32139(c), the District shall consider this policy annually.

Written: July 28, 2020