FINANCE COMMITTEE MEETING MINUTES

TUESDAY, June 25, 2024, 11:00AM
1011 G Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Pete Perez	Zone 4

BOARD MEMBERS ABSENT:
None

BOARD STAFF PRESENT:	
Chinayera Black Hardaman	Chief Executive Officer
Merari Gutierrez	Finance and Program Manager
Brooke Garcia	Executive Assistant

OTHERS PRESENT:	
Teresa Jacques via Zoom	Chief Finance Officer (contracted)

1.0 **CALL TO ORDER:**
The meeting was called to order at 11:08 a.m. by Chair Bruce Hunter.

2.0 ROLL CALL: Present: Present: Bruce Hunter and Pete Perez

3.0 CONSENT AGENDA:
3.1 Consideration of Committee Agenda
3.2 Consideration of April Meeting Minutes

ACTION: Motion to approve Consent Agenda as presented. M/S Perez/Hunter. Motion passed unanimously: Hunter-aye and Perez-aye.

4.0 PUBLIC COMMENT:
None

5.0. ACTION AND DISCUSSION ITEMS
5.1 PRESENTATION OF MARCH AND APRIL 2024 FINANCIAL STATEMENTS

- During the May Finance Committee meeting, the Committee was limited to informal commentary due to Board Member Pete Perez not having been sworn in yet. Consequently, formalities were waived, and It was decided that The Finance Committee would formally accept the financial statements at the June Finance Meeting before presenting them to The Board for consideration.
- This meeting was simply a formality for the Finance Committee to review and approve the financial statements for March and April.

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ACTION: Motion to approve March and April financials as presented. M/S Perez/Hunter. Motion passed unanimously: Hunter-aye and Perez-aye.

5.2 PRESENTATION OF MAY 2024 FINANCIAL STATEMENTS

BALANCE SHEET

Cash in Bank- $504,939

- Increase of $411,882 over April. The District received both the May and June Adventist Health lease payments in addition to the second installment of property taxes. The property taxes were $284,066. The transfer to LAIF was made in June in the amount of $362,000.

LAIF- $3,228,071

- CFO Teresa Jacques informed the Committee that no transfers had been made to the LAIF account until June.

US Bank Investments- $6,444,257

- CFO Teresa Jacques reminded the Committee that Chandler Assets had not provided April investment statements during the last financials presentation. The statements provided were estimated accruals based on previous years.
- Upon receiving the actual April investment statement, it became apparent that there had been a significant decrease in market value. This decrease had not been included in the initial estimated April statements, as we were unaware of it at that time.
- CFO Teresa Jacques explained to the Committee that under GASB accounting rules, which The District follows, staff is required to report the market value versus the reporting book value. Staff provides the Committee with information on the accrued interest from the investments, as well as details on which investments distribute their semi-annual returns and which accrue interest monthly.
- CFO Teresa Jacques assured the Committee that despite the significant learning curve with Chandler Asset Management, she consistently contacted Chandler to seek assistance and gain a better understanding of how the statements and investments operate.

Accrued Property Tax- ($60,537)

- The District received the second installment of their property taxes in the amount of $284,066, the account is sitting at a negative balance due to timing accruals.

PROFIT AND LOSS STATEMENT-MAY 2024 & YTD FY24 (11MONTHS)

- The District shows a positive gain over budget in net position of $168,924 for the first eleven months of FY2024, with a net position YTD at $901,896.
- The District is over budget $15,798 on non-operating activities YTD with $1,102,883. Net operating income without depreciation YTD is $184,692 under budget at $769,561.

Operating Expenses

- For the month of May expenses were under budget at $5,851 with professional fees being the largest category under budget at $9,705 and purchased services the largest category over budget at $9,031.

ACTION: Motion to approve May financials as presented. M/S Hunter/Perez. Motion passed unanimously: Hunter-aye and Perez-aye.

6.0 ANNOUNCEMENTS

CFO Teresa Jacques announced to the Finance Committee that with the transfer to LAIF in June, The District now holds $10 million.

7.0 NEXT MEETING

The next regular meeting of the Sierra Kings Health Care District Finance Committee shall be on Tuesday, August 27, 2024.

8.0 ADJOURNMENTS

ACTION: Motion to adjourn meeting at 11:52 A.M. M/S Perez/Hunter. Motion passed unanimously: Perez-aye and Hunter-aye.

Respectfully submitted,
Bruce Hunter, Chair