FINANCE COMMITTEE MEETING MINUTES

TUESDAY, October 22, 2024, 11:30AM
1011 G Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Pete Perez	Zone 4

BOARD MEMBERS ABSENT:	**REPRESENTATION**

BOARD STAFF PRESENT:	**TITLE**
Chinayera Black Hardaman, MPA	Chief Executive Officer
Merari Gutierrez	Program/ Finance Manager
Brooke Garcia	Executive Assistant
Teresa Jacques via zoom	Chief Finance Officer (Contract)
OTHERS PRESENT:	
Susan Byers	Reedley City Council

1.0 **CALL TO ORDER:**
The meeting was called to order at 11:30 a.m. by Bruce Hunter.

2.0 ROLL CALL:
Present: Bruce Hunter and Pete Perez.

3.0 CONSENT AGENDA:
3.1 Consideration of the Committee Agenda
3.2 Consideration of September 22, 2024, Meeting Minutes

ACTION: Motion to approve the Finance Committee Consent Agenda as presented. M/S Perez/Hunter. Motion passed unanimously: Hunter-aye and Perez-aye.

4.0 PUBLIC COMMENT:

Susan Byers from the Reedley City Council addressed the Finance Committee to express gratitude for the variety of grants and programs the Board has funded to effectively target community needs.

5.0 ACTION AND DISCUSSION ITEMS

5.1 PRESENTATION OF SEPTEMBER FINANCIAL STATEMENTS

BALANCE SHEET – September 2024

- Cash in bank – $212,281
  - Increase of $44,733 over August. No transfers were made to LAIF in September.
- LAIF - $10,397,387
  - Increase of $39,403 over August. No transfers were made to LAIF, the increase is the September interest accrual.
- Prepaid Expenses – Other - $11,228
  - Decrease of $6,001 primarily to record the ACHD annual meeting registration fees of $3,450.
- Increase in Net Position was $101,57
- Board Member Pete Perez inquired about the budget for the annual ACHD Conference. CFO Teresa Jacques explained that the District initially budgeted for four attendees; however, since only three attended, the District is currently under budget by $3,400.

PROFIT AND LOSS STATEMENT – AUGUST 2024 (2 MONTHS OF FY25)

SUMMARY

The first quarter results are positive with the District's net position ahead of budget $121,053. The majority of the gains were in professional fees and interest income, these two categories were 86% of the gain. Expenses were $85,110 under budget; professional fees were 76% of the expenses under budget.

Overall, the gain in net position for September was $101,575, budgeted was a net gain of $72,152. The gain
from non-Operating activities for the month was $116,470. Net operating income without depreciation for September was $72,730, budgeted was $46,286. Expenses are $37,200 under budget for under of which 88% were in the professional fees category.

OPERATING EXPENSES

Below are the highlights of the expenses versus the budget FY25 YTD (1st quarter-FY25):

- Salaries and Benefits – Under budget $5,695.
- Professional Fees - Under budget $64,534, the budget included additional costs for the Strategic Plan and the use of consultants for the Hospital which have not been used to the level budgeted.
- Investment Income – Under budget $39,205 due primarily to unanticipated gains from the investment account.
  - CFO Teresa Jacques noted that by the end of October the District will have 10.6 million in Local Agency Investment Fund (LAIF).
  - Chair Bruce Hunter asked if a deposit would be made to Local Agency Investment Fund (LAIF), given the high cash balance in Bank of the Sierra.
  - CEO Chinayera Black explained that no funds were deposited into Local Agency Investment Fund account (LAIF) in September due to the anticipated quarterly program invoice payments.

ACTION: Motion to approve September financials as presented. M/S Perez/Hunter. Motion passed unanimously: Hunter-aye and Perez-aye

5.2 CONSIDERATION OF REDUCING BANK ACCOUNT MINIMUM

- CFO Teresa Jacques recommended that since there is no minimum balance requirement at Bank of the Sierra, the Finance Committee reduce the District's Bank account balance from $100K to $50K and deposit the remainder into the Local Agency Investment Fund (LAIF) to accrue interest.
- CFO Teresa Jacques assured the Committee that $50K is sufficient as a base amount. However, if additional funds are needed, the Local Agency Investment Fund (LAIF) allows for same-day withdrawals.
- The Finance Committe agreed with the recommendation of CFO Teresa Jacques to reduce the bank balance to $50K transferring the remaining funds to Local Agency Investment Fund (LAIF).
- No action is required since there is no policy mandating a specific bank balance for the District.

6.0 ANNOUNCEMENTS

None

7.0 NEXT MEETING

The next regularly scheduled meeting of the Sierra Kings Health Care District shall be on Tuesday, December 17, 2024.

8.0. ADJOURNMENT:

ACTION: Motion to adjourn the Finance Committee meeting at 12:02 am. M/S Hunter/Perez. Motion passed unanimously: Perez-aye and Hunter-aye.

Respectfully submitted,

Bruce Hunter
Board Chair