REGULAR MEETING
MINUTES

TUESDAY, October 22, 2024, 12:00PM
1011 G Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Pete Perez	Zone 4
Kathy Omachi	Zone 5
Suzanne Johnson	Zone 3

BOARD MEMBERS ABSENT:	**REPRESENTATION**
Vacant	Zone 2

BOARD STAFF PRESENT:	**TITLE**
Chinayera Black Hardaman, MPA	Chief Executive Officer
Merari Gutierrez	Program/ Finance Manager
Brooke Garcia	Executive Assistant
Teresa Jacques via zoom	Chief Finance Officer (Contract)

OTHERS PRESENT:

Kip Hudson	Hudson & Company, Inc.
John Spees	Marine Street Consulting
Susan Chapman	Adventist Health

1.0 **CALL TO ORDER:**
The meeting was called to order at 12:03 p.m. by Chair Kathy Omachi.

2.0 ROLL CALL:
Present: Bruce Hunter, Pete Perez, Suzanne Johnson, and Kathy Omachi.
Absent: None

3.0 CONSENT AGENDA:
3.1 Consideration of the District Agenda

3.2 Consideration of September 24, 2024, Regular Board Meeting Minutes

3.3 Consideration of September financials

ACTION: Motion to approve the District Consent Agenda as presented. M/S Hunter/Perez. Motion passed unanimously: Hunter-aye, Perez-aye, Johnson-aye, and Omachi-aye.

4.0 PUBLIC COMMENT:

CEO Chinayera Black informed the Board that Susan Byers from the Reedley City Council addressed the Finance Committee during public comment to express gratitude for the variety of grants and programs the Board has provided to the community.

5.0 RECOGNITION: SUSAN CHAPMAN OF ADVENTIST HEALTH RETIREMENT

- The Board presented Susan Chapman with a plaque in recognition of her retirement from Adventist Health, thanking her for her dedication to the community and her continued support of the Sierra Kings Health Care District.

6.0 REQUEST FOR CLOSED SESSION: REAL PROPERTY

CLOSED SESSION
Start: 12:30 PM
End: 1:13 PM

BREAK
Start: 1:13 PM
End: 1:18 PM

7.0 CONSIDERATION OF THE FY 2023-2024 AUDIT REPORT

- Kip Hudson from Hudson & Company, Inc. presented the Board with an overview of the FY 2023-2024 Audit Report, highlighting year-end figures as of June 30, 2024, along with comparative information from 2023.
- Hudson & Company, Inc. issued an audit report dated October 16, 2024, indicating a clean audit. There were no sensitive estimates affecting the statements, which were found to be neutral, consistent, and clear. The audit proceeded without difficulties, misstatements, or major disagreements. No issues were identified.
- Board Member Pete Perez inquired whether the numbers provided were raw data or copied from previous statements. Kip Hudson clarified that the numbers are raw data extracted from the District's trial balance and processed in a system to generate reports.
- Kip Hudson noted that there were no new Government Accounting Standards Board (GASB) updates requiring implementation that would have impacted the District's financial statements.
- CEO Chinayera Black thanked CFO Teresa Jacques and Finance Manager Merari Gutierrez for their efforts in achieving a clean audit, noting that a seamless audit results from daily work rather than just during the audit itself.

ACTION: Motion to accept the Fiscal Year 2023-2024 audit report as presented. M/S Hunter/Johnson. Motion passed unanimously: Hunter-aye, Perez-aye, Johnson-aye, and Omachi-aye.

8.0 ACTION AND DISCUSSION ITEMS

8.1 PROPOSED EDITS TO SKHCD FISCAL POLICIES

- Staff presented the Board with proposed amendments to a few Finance Policies and Procedures to reflect the implementation of new practices.
- Most updates to the Finance Policies and Procedures involved changing the term "Executive Director" to "Chief Executive Officer."

- A discussion ensued regarding Board Member Pete Perez's concern about Policy 4.4a, specifically the dollar amount under the CEO's authority. He proposed that expenditures at this level should require Board approval. CEO Chinayera Black clarified that all spending is within the Board's approved budget and is subject to check and balance by the Finance Manager, CFO Teresa Jacques and presentation to the Finance Committee within 30 days of a transaction.

ACTION: Motion to approve proposed amendments to Finance Policies and Procedures as presented. M/S Hunter/Johnson. Motion passed unanimously: Hunter-aye, Perez-aye, Johnson-aye, and Omachi-aye.

8.2 CEO Report

- Trick or Treat on G Street is on October 31,2024.
  - Sierra Kings Health Care District will distribute 1,000 toothbrushes.
- The Board retreat is scheduled for November 19, 2024.
- The General Election is November 5, 2024. Since there is no opposition to the incumbents, the Sierra Kings Health Care District will not appear on the ballots.
  - As per law, staff will be allowed one paid hour off to vote.
- Board Member Rikki Shaw resigned effective October 09, 2024. The Board has 60 days to fill the vacancy in Zone 2.
- Staff attended the 72nd Annual ACHD Meeting on September 25th-27th.
- Technology Check-In: iPads
  - The Board agreed to continue working to build their iPad over the next six months. If there is no significant progress, they will have the option to revert to printed packets.
- Assembly Bill 869 passed.
- **Media**
  - Sierra Kings Health Care District was featured as the cover story in the *Mid Valley Times* on September 19, 2024, highlighting the grand opening of the Reedley Farmers Market**.**
- **Program update**
  - Staff set up hydration stations at the Teen Challenge Walk for Recovery and the Reedley Fiesta Run.
  - The VROP Mobile Unit was stationed at the Reedley Farmer's Market, where students conducted intake and mobile screenings.
  - The Reedley Lions Club held a Pop-up Bike Rodeo at Lincoln Elementary School, where they taught kids bike safety, proper helmet usage, and a bike raffle.
- **Networking**
  - Board Members and staff attended the 2nd annual Serve Reedley Soiree.
  - Staff hosted a booth at the Reedley College Health Fair, where District collateral was distributed and needs assessment surveys were conducted.
- **Staff Professional Development**
  - Staff participated in Harassment Prevention Training.
- **Fall Marketing Campaign**
  - Sierra Kings Health Care District is featuring three billboards located in Reedley and Parlier
- **Upcoming Video shoots**
  - Sierra Kings Health Care District partnered with the Reedley Farmers Market to promote the theme "EAT FRESH!"
  - Sierra Kings Health Care District also partnered with Sierra View Homes to promote the theme "GET ACTIVE!"

9.0 ANNOUNCEMENTS

- CEO Chinayera Black reminded staff that they will have one hour to vote on November 4, 2024.

10.0 NEXT MEETING

The next regularly scheduled meeting of the Sierra Kings Health Care District shall be on Tuesday, December 17, 2024.

11.0 ADJOURNMENT:

ACTION: Motion to adjourn the Board meeting at 3:02 p.m. M/S Hunter/Johnson. Motion passed unanimously: Perez-aye, Hunter-aye, Johnson-aye, and Omachi-aye.

Respectfully submitted,

Suzanne Johnson
Board Secretary