REGULAR MEETING
MINUTES

TUESDAY, August 27, 2024, 12:00PM
1011 G Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Pete Perez	Zone 4
Kathy Omachi	Zone 5

BOARD MEMBERS ABSENT:	**REPRESENTATION**
Rikki Shaw	Zone 2
Suzanne Johnson	Zone 3

BOARD STAFF PRESENT:	**TITLE**
Chinayera Black Hardaman, MPA	Chief Executive Officer
Merari Gutierrez	Program/ Finance Manager
Brooke Garcia	Executive Assistant
Teresa Jacques via zoom	Chief Finance Officer (Contract)

OTHERS PRESENT:	
Fabrizio Lofaro	VROP Superintendent
Maria Meraz	VROP

1.0 CALL TO ORDER:
The meeting was called to order at 12:08 p.m. by Chair Kathy Omachi.

2.0 ROLL CALL:
Present: Bruce Hunter, Pete Perez, and Kathy Omachi.

3.0 CONSENT AGENDA:
3.1 Consideration of the District Agenda
3.2 Consideration of May 28, 2024, Regular Board Meeting Minutes

3.3 Consideration of March, April, and May Financial Statements

ACTION: Motion to approve the District Consent Agenda as presented. M/S Hunter/Perez. Motion passed unanimously: Hunter-aye, Perez-aye, and Omachi-aye.

4.0 PUBLIC COMMENT:

None

5.0 GRANT UPDATE: PREVENTATIVE MOBILE SCREENING UNIT

CEO Chinayera Black updated the Board on the VROP mobile unit and asked Chair Kathy Omachi to call a break for a tour of the unit. She reminded the Board that they can speak with Sierra Kings Health Care District and VROP staff but must not discuss matters among themselves.

Break
Start: 12:34
End: 12:56

- VROP Superintendent Fabrizio Lofaro distributed a PowerPoint on the VROP mobile unit, detailing progress from the original grant award in March to present, including the deployment strategy and expected outcomes.
- This unit is a 3-quarter-ton F250, designed to visit underserved work communities to provide information and health screenings.
- CEO Chinayera Black commended VROP Superintendent Fabrizio Lofaro for securing a grant from Kaiser to support students working on the unit.
- VROP Superintendent Fabrizio Lofaro also announced a new partnership with United Health Centers to refer patients for follow-up care after screening.
- VROP Superintendent Fabrizio Lofaro explained that many ag employers are reluctant to host the mobile unit on their property due to concerns about the time it will take for their workers to be screened, which could disrupt their productivity. They are more convinced when they understand that healthy employees can enhance attendance, productivity, moral, etc.
- Board Members Kathy Omachi and Bruce Hunter proposed strategies to increase awareness about the mobile unit. They suggested collaborating with the Red Cross, news stations, and radio stations to ensure that more people see or hear about the unit, which could make them more receptive to it.

6.0 CONSIDERATION OF SUBMITTALS RECEIVED UNDER RFQ: ENGINEERING FIRM

- The District recently received an engineering report prepared under Adventist Health's direction, which highlighted the need to add an engineering firm to the consulting team. The District is now seeking to engage a qualified expert engineer in hospital seismic compliance to conduct a peer review of this plan.
- Consultant Jon Spees, the District's Chief Consultant, prepared a Request for Quotations (RFQ) to help identify and select suitable engineering firms, ensuring both competitive pricing and expertise.

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- CEO Chinayera Black advised the Board to consider the recommendation of Consultant Jon Spees.
    1. Select the proposal from Deckenkolb, which proposed to implement the desired work with a budget not to exceed $5,000, or
    2. Invite Deckenkolb and xxxx to the September Board meeting to present their proposals to the Board.
- Board Member Pete Perez agreed with Jon Spees' recommendation due to Jon's extensive experience and knowledge.

- Chair Kathy Omachi and CEO Chinayera Blacks believe this job can be completed for $5,000.

ACTION: Action: Motion to proceed with the engage Degenkolb proposal, for a total cost not to exceed $10,000. M/S Hunter/Perez. Motion passed unanimously: Hunter-aye, Perez-aye, and Omachi-aye.

7.0 ACTION AND DISCUSSION ITEMS

7.1 FINAL CLOSE OUT REPORT FOR CHANDLER ASSETS INVESTMENT ACCOUNT AND RELATED CLEAN UP MATTER: FISCAL YEAR 2024-2025 BUDGET

- CFO Teresa Jacques briefed the Board on the closure of the Chandler Assets Management investment account at the June 2024 District meeting. The Board took action to liquidate the Chandler Assets investment account. During that meeting the Board also adopted the FY 2024-2025 budget. Since liquidation of the investment account was not finalized until July, final close-out figures, were not reflected in the adopted budget document.
- An initial check from the sale, totaling $6,470,399.25, was received from US Bank on July 10, 2024, and deposited into the District's account at Bank of the Sierra. A deposit of $6,470,000 was subsequently made to LAIF (Local Agency Investment Fund) on July 11, 2024. An unexpected final check for $8,474.28, representing investment interest, was received from US Bank on August 8, 2024, and will now need to be incorporated into the Fiscal Year 2024-2025 budget.

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ACTION: Motion to approve the revised Fiscal Year 2024-2025 Budget. M/S Perez/Hunter Motion passed unanimously: Hunter-aye, Perez-aye, and Omachi-aye.

7.2 CEO REPORT

- CEO Chinayera Black reminded the Board about the upcoming annual ACHD conference.

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- The General Election is November 5, 2024. However, since there is no opposition to the incumbents, the Sierra Kings Health Care District will not appear on the ballot.
- CEO Chinayera Black updated the Board on various programs, including the Swim Lessons Program for the City of Parlier, the Healthy Habits Program, Boys & Girls Club activities, Pickleball initiatives, City of Reedley programs, Lifeline ARM, and Sequoia Safety Council.
- The Board received an update on staff professional development, highlighting the various classes and training sessions staff members have been participating in.

Break
Start: 2:13
End: 2:18

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7.3 FRESNO COUNTY GRAND JURY REPORT NO.5 REGARDING WEBSITE TRANSPARANCY

- Senate Bill 929 took effect January 1, 2024, mandating greater transparency for special districts' websites. As a result, the Fresno County Grand Jury began an investigation of special district websites.

- In April, CEO Chinayera Black was contacted by the Fresno County Grand Jury for an interview, during which she answered various questions. CEO Chinayera Black informed Fresno County Grand Jury that our website was temporarily down due to ongoing renovations aimed at enhancing functionality and ensuring ADA compliance.
- The Fresno County Grand Jury issued this report prior to the restoration of the District's website, which led to the report indicating that the District's website was out of compliance.
- CEO Chinayera Black is required to respond to the Fresno County Grand Jury on behalf of the Board. She provided the Board with a draft of the response for review and approval. In CEO Chinayera Black's response, she indicated partial disagreement with Fresno County Grand Jury's recommendations and findings, noting that the District maintains a transparent website and that the website was restored on June 26, 2024.

ACTION: Motion to approve the response letter to Fresno County Grand Jury regarding website transparency. M/S Omachi/Hunter. Motion passed unanimously: Hunter-aye, Perez-aye, and Omachi-aye.

7.4 CONSIDERATION OF UNANTICIPATED REVENUES FROM CAL-VIVA HEALTH

- CEO Chinayera Black informed the Board that we recently received an unexpected check for $20,000 from CalViva. Staff initially thought this might be a mistake, so CEO Black contacted CalViva to clarify the matter. CalViva explained that, due to the outstanding performance of Parlier Unified School District in managing its funding over the past two years, they wanted to shift this grant to their larger grants.
- CEO Chinayera Black presented two options for fund allocation. One option is to increase the grant award to Parlier Unified School District matching funds by that amount.

ACTION: Motion to accept $25,000 in unanticipated funds from CalViva for ongoing implementation of the Parlier Unified School District mentorship program.

7.5 FOURTH QUARTER GRANT UPDATE

- Program Manager Merari Gutierrez provided the Board with a summary and status update on grants, including information about program deliverables and compliance.
- A list of discontinued grants was provided to the Board. This indicates that the grants will not proceed because the grantees were unable to fulfill their contractual obligations.
- The Board was also provided with a list of closed grants, which have been completed, with all obligations fulfilled and expenses audited.
- During the discussion about the Reedley Farmers Market grant, staff and Board members addressed the issue raised by Board Member Pete regarding the healthiness of food trucks at the Farmers Market. CEO Chinayera Black explained that a successful farmers market needs to offer a variety of options to attract diverse customers. It was agreed that the farmers market should allocate space for local vendors and food trucks.

7.6 CONSIDERARTION OF SPECIAL INITIATIVE FUNDING

7.6.A Reedley Fiesta Hydration Station

7.6.B Teen Challenge Walk For Recovery Hydration Station

- The CEO Chinayera Black clarified that the proposed $2,750 is not a check to the City of Reedley or Teen Challenge. Instead, the funds will be used to purchase water and produce for distribution at both events at the District sponsored hydration station. These events are intended for marketing Sierra Kings and fostering public interaction.

- After some discussion, the Board agreed that these events would be beneficial for marketing. They requested that staff inquire with Teen Challenge for more details on the walk's duration and how the event operates.

ACTON: Motion to approve special initiative funding for the Reedley Fiesta hydration station and the Teen Challenge Walk for Recovery hydration station in the amount of $2,750. M/S Hunter/Omachi. Motion passed unanimously: Hunter-aye, Perez-aye, and Omachi-aye.

8.0 ANNOUNCEMENTS

None

9.0 NEXT MEETING

The next regularly scheduled meeting of the Sierra Kings Health Care District shall be on Tuesday, September 24, 2024.

10.0 ADJOURNMENT:

ACTION: Motion to adjourn the Board meeting at 4:00 p.m. M/S Perez/Hunter. Motion passed unanimously: Perez-aye, Hunter-aye and Omachi-aye.

Respectfully submitted,

Suzanne Johnson
Board Secretary