SIERRA KINGS
HEALTH CARE DISTRICT

FINANCE COMMITTEE MEETING
MINUTES

TUESDAY, January 28, 2025, 11:30AM
1011 G Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Pete Perez	Zone 4

BOARD MEMBERS ABSENT:	**REPRESENTATION**
None	

BOARD STAFF PRESENT:	**TITLE**
Chinayera Black Hardaman, MPA	Chief Executive Officer
Merari Gutierrez	Program/ Finance Manager
Brooke Garcia	Executive Assistant
Teresa Jacques via zoom	Chief Finance Officer (Contract)

OTHERS PRESENT:
None

1.0 CALL TO ORDER:
The meeting was called to order at 11:30 a.m. by Bruce Hunter.

2.0 ROLL CALL:
Present: Bruce Hunter and Pete Perez.

3.0 CONSENT AGENDA:
3.1 Consideration of the Committee Agenda
3.2 Consideration of December 2024 Meeting Minutes

ACTION: Motion to approve the Finance Committee Consent Agenda as presented. M/S Perez/Hunter. Motion passed unanimously: Hunter-aye and Perez-aye.

4.0 **PUBLIC COMMENT:**
None

5.0 **ACTION AND DISCUSSION ITEMS**

5.1 **PRESENTATION OF DECEMBER FINANCIAL STATEMENTS**

BALANCE SHEET –December 2024

- Cash in bank – $22,665
  - Decrease of $131,338 over November. The contributing factors to the low cash balance were a transfer for $80,000 deposited to LAIF and the AH lease payment for January was not prepaid.
- LAIF - $10,730,816
  - Increase of $119,136 over November. The increase reflects a transfer in the amount of $80,000 and interest accrual in the amount of $39,136.
- Total Accounts Payable - $134,835
  - Decrease of $24,181 over November. The accounts payable decrease of $10,867 was due to invoice timing and payments while the accrued expense decreased $13,314. This decrease was due to the accounting of the VROP contract.
- Employer Contribution 403b - $0.
  - Decrease of $15,090 due to the yearly payment of the employer's share of the 403b plan.
- Net Position increased $147,911 due to the accounting change in the VROP contract.

PROFIT AND LOSS STATEMENT – DECEMBER 2024 (6 MONTHS OF FY2025)

MONTHLY SUMMARY

- The gain in net position for December was higher than average at $147,911. The change in the accounting for the VROP contract was the main contributor to the increase.
- The gain from non-Operating activities for the month was $116,203.
- Net operating income without depreciation for December was $119,333.
- Expenses are $76,083 under budget for December due primarily to the accounting change in the VROP grant contract and professional fees.

FY 2025 YEAR TO DATE SUMMARY

- The gain in net position YTD is under budget $263,973 due primarily to the YTD savings in expenses.
- The gain from non-Operating activities YTD is under budget $42,495 due to interest income.
- Net operating income without depreciation YTD is under budget $221,478, the increase over November's YTD reporting is the update to the grant awards for VROP.
- Expenses are $209,670 under budget for under of which 90% were in the professional fees and grant awards categories.

OPERATING AND NON-OPERATING REVENUES AND EXPENSES FOR YTD FY2025 (6 months)

INCOME

Below are the highlights of the operating and non-operating income versus the budget for FY2025:

- Grant Income – $10,948 under budget due to the receipt of additional Cal Viva funds of $25,000 for the fiscal year.

- Interest income (LAIF and US Bank) - $42,495 under budget due primarily to the receipt of additional interest in July for US Bank investments.

OPERATING EXPENSES

Below are the highlights of the expenses versus the budget for FY2025:

- Salaries and Benefits – Under budget $6,963 due to vacation accrual budgeting.
- Professional Fees - Under budget $115,312 year to date due primarily to use of hospital specialty consultants.
- Legal Fees - Over budget $1,173 year, a decrease from the YTD in November due to no legal expenses in December.
- Purchased Services - Under budget $8,397 year to date, a slight change from the YTD in November. The under budget is due to the accrual of $2,000 for election fees and the budget was $9,000.
- Grants - Under budget $73,23 year to date, $45,000 was reversed out for the VROP grant and will be accrued over the 3-year life of the contract. In addition, $12,500 was reduced for Pathways to Hope, $10,419 for cancelled Farmers Market events and $7,486 were grants awarded but not spent and /or used by the grantees.

YEAR OVER YEAR COMPARISON

The December Profit and Loss Comparison shows that grant income is the primary increase in revenue. The expense comparison for December reveals the following:

- Employee Benefits – Increase due to staffing changes.
- Professional fees – Increase due to use of special hospital consultants.
- Advertising/Promotional – Increase due to advertising strategy and new brochures.
  - Grant awards – Decrease due to the changes made to the VROP grant to track it over 36 months.

ACTION: Motion to approve December financials as presented. M/S Perez/Hunter. Motion passed unanimously: Hunter-aye and Perez-aye

5.2 DISCUSSION RE GRANT TRACKER

Staff addressed a concern raised by Finance Committee Member Pete Perez about the Valley Regional Occupational Program (VROP) contract on the Grant Tracker. To improve tracking, staff extended the contract term from one year to three years on the tracker.

6.0 ANNOUNCEMENTS

CFO Teresa Jacques reminded the Committee that budget season is approaching. Staff will begin the budgeting process in February with discussion of assumptions projections at the February meeting.

7.0 NEXT MEETING

The next regularly scheduled meeting of the Sierra Kings Health Care District shall be on Tuesday, February 25, 2025.

8.0. ADJOURNMENT:

ACTION: Motion to adjourn the Finance Committee meeting at 11:58 am. M/S Hunter/Perez. Motion passed unanimously: Perez-aye and Hunter-aye.

Respectfully submitted,

Bruce Hunter