SIERRA KINGS
HEALTH CARE DISTRICT

REGULAR MEETING
MINUTES

TUESDAY, January 28, 2025, 12:00PM
1011 G Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Pete Perez	Zone 4
Kathy Omachi	Zone 5
Suzanne Johnson	Zone 3
Susan Chapman	Zone 2

BOARD MEMBERS ABSENT:	**REPRESENTATION**
None	

BOARD STAFF PRESENT:	**TITLE**
Chinayera Black Hardaman, MPA	Chief Executive Officer
Merari Gutierrez	Program/ Finance Manager
Brooke Garcia	Executive Assistant

OTHERS PRESENT:	
Steve Just	Realtor, Just Realty

1.0 CALL TO ORDER:
The meeting was called to order at 12:03 p.m. by Chair Pete Perez.

2.0 ROLL CALL:
Present: Bruce Hunter, Pete Perez, Suzanne Johnson, Susan Chapman, and Kathy Omachi.

3.0 CONSENT AGENDA:

3.1 Consideration of the District Agenda

- CEO Chinayera Black asked the Board to remove Item 5.1 from the District Consent Agenda due to City Manager Nicole Zeiba's inability to attend at the specified time. It will be revisited at the February Board meeting.

3.2 Consideration of December 17, 2024, Regular Board Meeting Minutes

3.3 Consideration of December 2024 Financial Statements

ACTION: Motion to approve the Consent Agenda, with Item 5.1 postponed until the February Board Meeting. M/S Hunter /Omachi. Motion passed unanimously: Hunter-aye, Perez-aye, Chapman-aye, Omachi-aye, and Johnson-aye.

4.0 PUBLIC COMMENT:

None

Break

Start: 12:05 p.m.
End: 12:15 p.m.

5.0 ACTION/DISCUSSION

5.2 ANNUAL REVIEW OF DISTRICT BYLAWS - FIRST READ

The Board reviews the District Bylaws adopted in May 2020 annually and updates them for accuracy and relevance. Staff was directed to make edits to the following Bylaws:

5.6 Board Financial Representative:

Eliminate Financial Representative, to be replaced by Finance Committee Chair, and update the description to reflect the true role of the Chair.

6.1 Committees:

Strike language referencing 2) the Community Investments Committee, and 3) the Community Health Advisory Committee. The Board prefers to continue addressing these tasks as a full Board instead of in the standing committee setting.

6.1.a. Finance Committee- Update language to reflect the role of the Finance Committee, striking any reference to Financial Representative.
6.1.b. Community Investment Committee- Strike
6.1.c Community Health Advisory Committee- Strike

Staff will bring proposed edits of the bylaws back to the Board for consideration at the February meeting.

5.3 CHIEF EXECUTIVE OFFICER REPORT

CEO Chinayera Black provided the Board with updates for January 2025 along with important events and information for the upcoming month.

- CEO Chinayera Black will be out of the office February 17, 2025 - February 25, 2025.
- Reedley Chamber Awards Gala will be on February 22, 2025. The Board should notify staff know if they plan to attend.
- The Board must complete their form 700 by April 2025.
- CEO Chinayera Black updated the Board on new communication changes resulting from 2025 law changes related to payroll liability. Board members should limit staff communication to business hours. As always, Board members may contact the CEO anytime.
- Networking:
  - The Board and staff attended the Valley Regional Occupational Program (VROP) Grand Opening & Ribbon Cutting.
  - Staff participated in the City of Reedley Senior Health Fair on January 24, 2025.
  - CEO Chinayera Black and Chair Pete Perez attended the Reedley College State of the College Breakfast to present an award to Reedley College on behalf of Sierra Kings Health Care District and The Reedley Chamber of Commerce.
- Program Updates:
  - Developing Healthy Habits Boys & Girls Club

- Pending Initiatives
  - Behavioral Therapeutic Services, CYM
  - Behavioral Health Intervention Program, PUSD
  - CPR & AED Program, Sequoia Safety Council
- 2025-2026 Grantmaking Process
  - RFP Process will begin January 29, 2025 – March 12, 2025.

5.4 MID-YEAR GRANTS UPDATE

Program Manager Merari Gutierrez updated the Board on the status of various grants, including financial details, program progress, and challenges.

Grant Tracker

Program Manager Merari Gutierrez reviewed the grant tracker with the Board, noting a $16,901 negative balance for December due to the Valley Regional Occupational Program (VROP) grant. This grant is a three-year contract that will now be amortized over that period for accurate tracking.

Mini-Grant Program Spotlight

The Reedley Lions Club's Pop-Up Bike Rodeo was successfully held on September 26, 2024. They provided bikes, helmets, safety instructions, and a training course. Another Pop-Up Bike Rodeo is scheduled for March 1, 2025

The City of Reedley Swim Lessons were completed in July 2024. They held three days of lessons and offered Level 3 and 4 swim lessons to returning participants.

General Grants

The Boys & Girls Club's Developing Healthy Habits program is struggling due to a staff shortage, limiting planned activities. However, they offered 6 of 24 cooking lessons, along with social and physical activities. A Top Chef event is scheduled for February 5, 2025.

The Pathways to Hope elected to discontinue its grant because the grantee could not demonstrate readiness to provide trauma-informed care or supply financial documentation for therapists for invoicing.

Special Initiative Grant Program Spotlight

All Special Initiative Grant Programs are on track or completed.

5.5 CONSIDERATION OF LEASE EXTENSION FOR CORPORTATE OFFICES AT REEDLEY EXECUTIVE CENTER

CEO Chinayera Black requested the Board grant her authority to act on their behalf upon receiving the new lease agreement, allowing a month-to-month lease at $2,750 with a one-month notice.

ACTION: Motion to approve CEO Chinayera Black to enter into a new month-to-month lease agreement at Reedley Executive Corporate Offices, with a lease payment of $2,750 and a one-month rent notice requirement if the District relocates. M/S Chapman/Hunter. Motion passed unanimously: Hunter-aye, Perez-aye, Johnson-aye, Chapman-aye, and Omachi-aye.

6.0 REQUEST FOR CLOSED SESSION: REAL PROPERTY

Government Code Section 54956

Property: 1301 I Street, Reedley, CA 93654

CLOSED SESSION

Start: 1:16 p.m.
End: 1:57 p.m.

REPORT OF CLOSED SESSION: Nothing to report.

7.0 REQUEST FOR CLOSED SESSION: REAL PROPERTY
Government Code Section 54956
Property: 372 Cypress Avenue, Reedley, CA 93654

CLOSED SESSION:
Start: 3:46 p.m.
End: 4:21 p.m.

REPORT OF CLOSED SESSION: Nothing to report.

8.0 REQUEST FOR CLOSED SESSION: PERSONNEL MATTER
Government Code Section 54957
Chief Executive Officer – Annual Assessment

CLOSED SESSION:
4:25 p.m.
4:31p.m.

Report Of Closed Session: Nothing to Report

9.0 ANNOUNCEMENTS
None

10.0 NEXT MEETING
The next regularly scheduled meeting of the Sierra Kings Health Care District will be on Tuesday, February 25, 2025, at the Reedley Executive Center.

ACTION: Motion to adjourn the Board Meeting at 4:40 p.m. M/S Hunter/Perez. Motion passed unanimously: Hunter-aye, Perez-aye, Johnson-aye, Chapman-aye, and Omachi-aye.

Respectfully Submitted,
Suzanne Johnson
Secretary