SPECIAL FINANCE COMMITTEE MEETING MINUTES

TUESDAY, July 22, 2025, 12:30PM
1120 I Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Susan Chapman	Zone 2

BOARD MEMBERS ABSENT:	**REPRESENTATION**
None	

BOARD STAFF PRESENT:	**TITLE**
Chinayera Black Hardaman, MPA	Chief Executive Officer
Merari Gutierrez	Program/ Finance Manager
Brooke Garcia	Executive Assistant

OTHERS PRESENT:	
Teresa Jacques via Zoom.	Chief Financial Officer (Contracted)

1.0 CALL TO ORDER

The meeting was called to order at 12:30p.m. by Finance Committee Chair Bruce Hunter.

2.0 ROLL CALL

Present: Bruce Hunter and Susan Chapman.

3.0 CONSENT AGENDA (ACTION)

3.1 Consideration of the Committee Agenda

ACTION: Motion to approve the Finance Committee Consent Agenda as presented. M/S Hunter/Chapman. Motion passed unanimously: Hunter-aye and Chapman-aye.

4.0 PUBLIC COMMENT

NONE

5.0 ACTION AND DISCUSSION ITEMS

5.1 Presentation of the May Financial Statement

CFO Teresa Jacques provided a review of the May Financial Statements for Finance Committee alternate Susan Chapman, who is temporarily filling in for a regular Finance Committee member Pete Perez. This session served as a tutorial to help Finance Committee member Susan Chapman understand how the finance packet is structured. CFO Teresa Jacques focused on key components such as the balance sheet, income statement, and accrual accounting. She also highlighted district-specific items, including general obligation bonds and property tax revenue, to provide context on long-term debt and financial reporting. The finance packet reviewed included the balance sheet, income statement, grant tracker, check register, and investment reports.

6.0 ANNOUNCEMENTS

None

7.0 NEXT MEETING

The next regularly scheduled Finance Committee meeting of the Sierra Kings Health Care District Finance Committee shall be on Tuesday, August 26, 2025.

8.0 ADJOURNMENTS

ACTION: Motion to adjourn the Finance Committee meeting at 1:33p.m. M/S Chapman/Hunter. Motion passed unanimously: Chapman-aye and Hunter-aye.

Respectfully submitted,

Bruce Hunter
Finance Committee Chair