SIERRA KINGS
HEALTH CARE DISTRICT

REGULAR MEETING
MINUTES

TUESDAY, December 17, 2024, 12:00PM
1011 G Street
Reedley, CA 93654

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Sierra Kings Health Care District, may request assistance, by contacting the District, 1011 G. Street, Reedley, CA 93654 – telephone 559.726-2268.

BOARD MEMBERS PRESENT:	**REPRESENTATION**
Bruce Hunter	Zone 1
Pete Perez	Zone 4
Kathy Omachi	Zone 5
Suzanne Johnson	Zone 3
Susan Chapman	Zone 2

BOARD MEMBERS ABSENT:	**REPRESENTATION**

BOARD STAFF PRESENT:	**TITLE**
Chinayera Black Hardaman, MPA	Chief Executive Officer
Merari Gutierrez	Program/ Finance Manager
Brooke Garcia	Executive Assistant

OTHERS PRESENT:
Rikki Shaw

1.0 CALL TO ORDER:
The meeting was called to order at 12:12 p.m. by Chair Kathy Omachi.

2.0 ROLL CALL:
Present: Bruce Hunter, Pete Perez, Suzanne Johnson, Susan Chapman, and Kathy Omachi.

3.0 CONSENT AGENDA:

3.1 Consideration of the District Agenda

- Staff requested to amend the District agenda for the next meeting to reflect January 28, 2025, instead of January 28, 2025.

3.2 Consideration of Meeting Minutes:

3.2.a October 22, 2024 Regular Board Meeting Minutes
3.2.b November 26, 2024 Special Board Meeting Minutes
3.3 Consideration of October and November Financial Statements

ACTION: Motion to approve the Consent Agenda with the proposed amendments to the agenda. M/S Johnson/Perez. Motion passed unanimously: Hunter-aye, Perez-aye, and Johnson-aye.

4.0 PUBLIC COMMENT:
None

5.0 Action/Discussion
5.1 RECOGNITION: RIKKI SHAW – FORMER BOARD MEMBER, ZONE 2

It was the consensus of the Board to proceed with Item 5.2 and return to Item 5.1 upon Rikki Shaw's arrival.

5.2 RETREAT FOLLOW UP – FINALIZE STRATEGIC PLANNING

- CEO Chinayera Black presented the Board with staff's proposed revisions to vision statement, mission statement, and goals that were crafted during the 2024 annual Board Retreat.
- **Staff Suggestion - Vision statement:**
  - *To achieve optimal health at all stages of life.*
- **Staff Suggestion - Mission statement:**
  - *Expand strategic partnerships that promote optimal health through prevention, early detection, and equitable access to care.*
- **Staff Suggestion – Goal**
  - *Increase access to health resources.*
- **Staff Suggestion – Objectives**
  1.a *Promote knowledge and behavior changes that lead to healthy lifestyles.*
  1.b *Enhance the availability of health-related services.*
  1.c. *Support the growth of the local healthcare workforce.*
  1.d. *Promote the long-term sustainability of a thriving hospital.*
    - CEO Chinayera Black emphasized the importance of capturing Objective 1.d, since the hospitals sustainability is a priority reflected in the District's budget.
- Chair Kathy Omachi proposed that the Board consider publishing a 5-year report for the community, outlining how funds have been used, the services provided, and the outcomes achieved.

ACTION: Motion to approve staff's proposed revisions to the 2025-2030 strategic plan. M/S Hunter/Johnson. Motion passed unanimously: Hunter-aye, Perez-aye, Omachi-aye, Chapman-aye, and Johnson-aye.

5.1 RECOGNITION: RIKKI SHAW – FORMER BOARD MEMBER, ZONE 2 (Cont'd)

- Chair Kathy Omachi presented Rikki Shaw with a plaque on behalf of the Board in honor of her service.
- The Board thanked Rikki Shaw for her contributions in providing concise thinking and decision-making to improve health and wellness in the community.

5.3 CONSIDER THE RELEASE OF A REQUEST FOR PROPOSALS TO FACILITATE GENERAL, MINI, AND RENEWAL GRANTS FOR FY 2025-2026

CEO Chinayera Black Presented the Board with the General Grant and Mini Grant applications for release during January 2025. There are no significant changes to the language or narrative in the General Grant and Mini Grant application except:

- Updated mission and vision statements, goals, and objectives; and amounts available for grant awards.

5.3. a Consideration of the proposed RFP No. 2025-16 to facilitate a General Grant application process to award up to $75,000.

Based on previous years, with each grantee requesting up to $25,000, the Board will be able to fund at least three General Grants.

ACTION: Motion to approve General Grant application under RFP No. 2025-16 as presented. M/S Perez/Johnson. Motion passed unanimously: Hunter-aye, Perez-aye, Omachi-aye, Chapman-aye, and Johnson-aye.

5.3. b Consideration of RFP No. 2025-17 to facilitate a Mini Grants application process to award up to $25,000.

This dollar amount will remain the same to allow the Board to fund at least 5 Mini Grants.

ACTION: Motion to approve Mini Grant application under RFP No. 2025-17 as presented. M/S Hunter/Chapman. Motion passed unanimously: Hunter-aye, Perez-aye, Omachi-aye, Chapman-aye, and Johnson-aye

5.3.c Consideration of the renewal of the Healthcare Pathways Scholarship Program for up to $30,000.

This allows the Board to award 20 scholarships to graduating seniors from Kings Canyon Unified School District, Parlier Unified School District, and Reedley College High School. Also, additional funds are available to offer scholarships to non-traditional students through partnerships with healthcare employers, beginning with Sierra View Homes and Palm Village.

CEO Chinayera Black informed the Board that she reached out to Kaiser Permanente about potentially matching the scholarship for both traditional and non-traditional students again.

ACTION: Motion to approve the Healthcare Pathway Scholarship Program for up to $30,000. M/S Omachi/Perez. Motion passed unanimously: Hunter-aye, Perez-aye, Omachi-aye, Chapman-aye, and Johnson-aye.

5.4 ANNUAL REVIEW OF DISTRICT BYLAWS – FIRST READ

The Board began discussion regarding the process to review/revise Board Bylaws. This will begin with consideration of sections related to the removal and resignation of Board members at the January meeting.

No action is required since no edits were made to the District Bylaws.

Break
Start: 1:18 pm
End: 1:23 pm

5.5 CHIEF EXECUTIVE OFFIER REPORT

- CEO Chinayera Black thanked the Board for attending the 2024 Board Retreat.

- The Sierra Kings Health Care District office will be closed December 23, 2024-January 1, 2025.
- CEO Chinayera Black reminded the Board that their Ethics Training must be completed by January 1, 2025, in order to remain eligible to receive Board stipends.
- iPad check-in
- Program Updates
  - Youth Behavioral Awareness Program, CYM
    Kings Canyon Unified will absorb cost associated with this program next year, eliminating the need for Sierra Kings Health Care District to pay the $35,000.
  - Pending Special Initiatives:
    1. Behavioral Therapeutic Services, CYM
    2. Behavioral Health Intervention Program, PUSD
    3. CPR & AED Program, Sequoia Safety Council
- Professional Development
  CEO Chinayera Black updated the Board on the second quarter staff development activity. Staff visited the Stretch Lab as part of our "GET ACTIVE!" priority. The activity focused on the importance of stretching as a strategy to remain active and explored the possibility of bringing a similar experience to the community.

5.6 **CONSIDERATION OF THE 2025 DISTRICT MEETING SCHEDULE**

Staff presented the 2025 meeting calendar, with Board meetings scheduled for the fourth Tuesday of each month. CEO Chinayera Black requested the Board consider the 2025 calendar with two modifications to March and November meeting dates. The Calendar was also modified to reflect the Board's preference to move the annual Board retreat to Saturday, May 10, 2025. Board Member Suzanne Johnson requested staff send Board members an Outlook meeting invites for each meeting in 2025.

ACTION: Motion to approve the 2025 District meeting calendar as presented, with amendments to the March and November meeting dates as well as the Board Retreat date. M/S Hunter/Perez Motion passed unanimously: Hunter-aye, Perez-aye, Omachi-aye, Chapman-aye, and Johnson-aye

5.7 **2024 ELECTION OF OFFICERS**

CEO Chinayera Black reminded the Board that, as per the Bylaws, the Board is required to elect officers. At the November retreat, the Board was provided a summary of each officer's roles. These positions will take effect on January 1, 2025, and expire on December 31, 2026.

- **CHAIR**
  Board Member Bruce Hunter nominating Pete Perez for Chairman. Current Chair Kathy Omachi nominated herself for Chairman of the Board, despite an existing motion by Board Member Bruce Hunter nominating Pete Perez. CEO Chinayera Black explained that the motion would either be seconded or fail. If it failed, Current Chair Omachi could then motion to nominate herself.

  ACTION: Motion to appoint Board Member Pete Perez as Chairman of the Board. M/S Hunter/Johnson. Motion passed: Hunter-aye, Perez-aye, Chapman-aye, and Johnson-aye. Omachi-nay.

- **VICE CHAIR**
  ACTION: Motion to appoint Board Member Bruce Hunter as Vice Chairman of the Board. M/S Perez/Omachi. Motion passed: Hunter-aye, Perez-aye, Chapman-aye, Omachi-aye, and Johnson-aye.

- **SECRETARY**

  ACTION: Motion to appoint Board Member Suzanne Johnson as Secretary of the Board. M/S Perez/Hunter. Motion passed: Hunter-aye, Perez-aye, Chapman-aye, Omachi-aye, and Johnson-aye.

FINANCE COMMITTEE

- **CHAIR**

  ACTION: Motion to appoint Board Member Bruce Hunter as Chairman of the Finance Committee. M/S Chapman/Johnson. Motion passed: Hunter-aye, Perez-aye, Chapman-aye, Omachi-aye, and Johnson-aye.

- **SECOND MEMBER**

  ACTION: Motion to appoint Pete Perez as the Second Member of the Finance Committee. M/S Chapman/Hunter. Motion passed: Hunter-aye, Perez-aye, Chapman-aye, Omachi-aye, and Johnson-aye.

- **ALTERNATE**

  ACTION: Motion to appoint Susan Chapman as Alternate of the Finance Committee. M/S Johnson/Hunter. Motion passed: Hunter-aye, Perez-aye, Chapman-aye, Omachi-aye, and Johnson-aye.

6.0 ANNOUNCEMENTS

- CEO Chinayera Black announced that City Manager Nicole Zelba will attend the January Board meeting for discussion regarding potential partnership with the City.
- Board Member Pete Perez presented new Board Member Susan Chapman with a Sierra Kings Health Care District lapel pin.

7.0 NEXT MEETING

The next regularly scheduled meeting of the Sierra Kings Health Care District will be on Tuesday, January 28, 2025, at the Reedley Executive Center

8.0 ADJOURNMENTS

ACTION: Motion to adjourn the Board Meeting at 2:48 p.m. M/S Hunter/Perez. Motion passed unanimously: Hunter-aye, Perez-aye, Johnson-aye, and Omachi-aye.

Respectfully submitted,

Suzanne Johnson

Suzanne Johnson
Secretary